



V CPA LIMITED

CERTIFIED PUBLIC ACCOUNTANTS | 文森會計師有限公司

BVI order form

1. Company Name 公司名稱:

(Tailor Made Co.) ~ need physical Certificate of Incorporation 需要公司的實體註冊證書:

☐ YES 需要

☐ NO 不需要

2. Authorized Shares & Par Value 股本:

Number of Authorized shares 公司可發行股數:

Par Value 票面值:

3. Detailed Nature of Activities of Entity (with details) 詳細業務性質:

Please provides details of the proposed activities of the company and be as specific as possible, refraining from generic statements such as "trading". Include the countries with which and in which the Company may operate. 請清楚寫明業務性質: 例如貿易什麼類型物品(成衣, 電子零件....); 或者是投資(需詳細列那類型, 那地區)

4. Geographic Location of Business Activities (list countries in which the activities will take place)

業務進行地 (那地區, 那個國家):

5. Detailed Source of Funds (with details) 詳細資金來源: (over 10% of Beneficial Owners)

Please further explain the source of funds. Please note that generic statements such as "personal savings" or "investments" are not acceptable. E.g.: Business Income or Salary (Company Name, Region, Nature, Position held, Tenure period). 不可只寫從個人儲蓄或投資 (需詳細列出那間公司的薪酬, 什麼生意的收入來源)

6. Principals: (Please list all Directors & Shareholders below and tick the corresponding box for their role)

1. ☐ 董事 Director ☐ 股東 Shareholder

(Surname 姓)

(Given Name 名)

中文名:

Passport No. (護照號碼):

Place of Birth (出生地):

Residential Address 住址:

No. of Share allot (持有股份數目):

Appointment date (委任日期):

Director's services address same as Residential address 董事的服務地址與住宅地址相同:

☐ Yes 是 ☐ No, indicate as below 否, 如下所示

2. ☐ 董事 Director ☐ 股東 Shareholder

(Surname 姓) (Given Name 名)

中文名: Passport No. (護照號碼): Place of Birth (出生地):

Residential Address 住址:

No. of Share allot (持有股份數目): Appointment date (委任日期):

Director's services address same as Residential address 董事的服務地址與住宅地址相同:

☐ Yes 是 ☐ No, indicate as below 否, 如下所示

7. Are the Ultimate Beneficial Owner(s) the same as the Shareholder(s) UBO? 真正擁有人= 股東?

**** UBO must be a person or down to listing or state-owned company but not private company****

☐ Yes 是 ☐ No 否

Please provide Name, Address, Nationality and Passport copy of the Beneficial Owner(s).
請提供以下資料。

Name 姓名	Residential Address 住址	1. Nationality 國籍 2. DOB 出生日期 3. Place of Birth 出生地:	1. Passport or ID No. 護照/香港身份證號碼 2. Expiry Date 到期日	% of Shareholding 持股量百分比

8. Economic Substance 經濟實質法

Based on the information provided in purpose of the company, will the company carry out any of the following activities as defined in the BVI Economic Substance Act 2018? (See appendix 1 for reference)

根據已提供的資料, 公司會否進行以下任何根據 BVI 經濟實質法所定義之業務? (請參考附件 1)

☐ YES (select relevant activity)
是(選擇以下相關活動)

☐ NO
否

☐ Banking Business
銀行業務

☐ Insurance
保險業務

☐ Fund Management Business
基金管理業務

☐ Finance and Leasing
融資及租賃業務

☐ Headquarter Business
總部業務

☐ Shipping Business
航運業務

☐ Holding Business
持股業務

☐ Intellectual Property Business
知識產權業務

☐ Distribution and Service Center Business
分銷及服務中心業務

9. Correspondence Address, Books & Records Keeping and Financial Record Address

公司通訊及文件存放地址

10. Name and Address of the PERSON who maintains and controls the documentation

管理公司文件的人員及地址

Name 姓名:

Address 地址:

11. Order by 下單人:

Important Notes:

1. *Please provide the followings:*

- *Residential Address Proof (within 3 month) (Utility bill or Bank Statement).*
 - *Director(s), Shareholder(s) & Ultimate Beneficial Owner(s) **Passport copy**.*
- (Both items should be certified by Solicitor, CPA or Company Secretary Firm)*

2. *The above information is required for compliance with the relevant anti-money laundering laws and will be kept in strict confidence. It will be released only if a proper request is received from a relevant authority.*

3. *Register of Directors - Filed with the BVI Registry*

*With effect from 1 April 2016, details of the directors are required to be provided and filed with the Registry of Corporate Affairs (**PRIVATE FILING, NOT OPEN RECORD**)*

Economic Substance Relevant Activities

1. Banking Business

An entity engages in "Banking Business" where it is in the business of receiving (other than from a bank or trust company) and holding on current, savings, deposit or similar account, money that is repayable by cheque or order and is capable of being invested by way of advances to customers or otherwise (as per section 2(1) of the Banks and Trust Companies Act, 1990).

The receipt of savings, deposits or similar account money, which is paid by one company to another at a time when: (a) one is the subsidiary of the other; or (b) both are subsidiaries of another company is not caught by the definition of "Banking Business".

2. Insurance Business

Defined under section 3(1) of the Insurance Act, 2008. An entity engages in "Insurance Business" where it is in the business of undertaking liability under a contract of insurance to indemnify or compensate a person in respect of loss or damage, including the liability to pay damages or compensation contingent upon the happening of a specified event, and includes life insurance business and reinsurance business (as per section 4(1)(a) of the Insurance Act, 2008).

3. Fund Management Business

Defined as the conduct of an activity that requires a legal entity to hold an investment business license pursuant to section 4 and category 3 of Schedule 3 of the Securities and Investment Business Act, 2010. An entity engages in Fund Management Business when its activities require it to hold a license pursuant to section 4 category 3 of Schedule 3.

4. Financing and Leasing Business

An entity engages in "Finance and Leasing Business" where it is in the business of providing credit facilities of any kind for consideration. Such consideration may include interest and the provision of credit may be by way of installments, for which a separate charge is made and disclosed to the customer in connection with:

the supply of goods by hire purchase;

leasing other than any lease granting an exclusive right to occupy land, or

conditional sale or credit sale. Further, where an advance or credit repayable by a customer to a person is assigned to another person, that other person is deemed to be providing the credit facility.

5. Headquarters Business

An entity engages in the activity of 'Headquarters Business' when it provides any of the following services to an entity in the same group: the provision of senior management; the assumption or control of material risk for activities carried out by any of those entities in the same group or the provision of substantive advice in connection of the assumption or control of risk but the above does not include activities which would normally fall under any of the other category definitions.

6. Shipping Business

Defined as the operation of a ship anywhere in the world other than solely in the waters of the Virgin Islands. The definition of "ship" is taken from Section 2(1) of the Merchant Shipping Act which excludes fishing vessels; pleasure crafts and small ships.

7. Intellectual Property Business

Means the business of holding intellectual property assets which means any intellectual property right in intangible assets, including but not limited to copyright, patents, trademarks, brand and technical know-how from which identifiable income accrues to the business (such income being separately identifiable from any income generated from any tangible asset in which the right subsides).

8. Distribution and Service Centre Business

An entity engages in "Distribution and Service Centre Business" where it is in the business of:

purchasing from foreign affiliates component parts or materials for goods (or goods ready for sale) and reselling such component parts, materials or goods; and/or
providing services to foreign affiliates in connection with the business.

For an entity to be classified as carrying on a "Distribution and Service Centre Business", it must have a business which consists of purchasing assets from other entities in the same Corporate Group (defined at end of list), and/or a business providing services to entities in the same Group. The affiliates (defined at end of list) in question must be "foreign".

9. Holding Company "Holding Business"

An entity engages in "Holding Business" where it is in the business of being a "pure equity holding entity".

A "pure equity holding entity" means an entity that only holds equity participations in other entities and only earns dividends and capital gains.

"Equity Participations" include shares in a company and other forms of investments in an entity, which give the investor the right to participate in the profits of that entity. The interest of a general partner in a limited partnership will usually be of this quality. The word "dividends" will be construed broadly to encompass any payments made to an investor in respect of an Equity Participation.

An entity that holds assets that are not Equity Participations may still be found to carry on other "Relevant Activities" i.e. Banking Business, Insurance Business, Fund Management Business, Finance and Leasing Business, Headquarters Business, Shipping Business, Intellectual Property Business or Distribution and Service Centre Business. The fact that an entity engages in "Holding Business" does not preclude it from carrying on one or more of these other "Relevant Activities".